

Standard Operating Procedures for Prospective Buyers These procedures apply to prospective property purchasers who contact New York City Moves Team LLC and/or receive services related to buying a property.


Identification: New York City Moves Team LLC does not require prospective buyers to provide identification to work with an agent. However, identification may be required in specific circumstances, such as: (i) when entering a building that has a security protocol requiring ID, (ii) when obtaining mortgage pre-approval from a financial institution, or (iii) when required by a third party, including but not limited to sellers, listing agents, or managing agents.

Buyer Representation Agreement: New York City Moves Team LLC does not require prospective buyers to sign a buyer representation agreement in order to work with our agents. Buyers and agents may mutually decide to enter into exclusive or non-exclusive agreements if they so choose.

Buyer Evidence of Mortgage Pre-Approval: New York City Moves Team LLC does not require prospective buyers to provide a mortgage pre-approval or proof of funds in order to work with an agent. However, third parties—such as sellers or listing agents—may require such documentation before scheduling property showings or accepting offers.

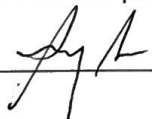
Hard copies of these Standardized Operating Procedures are available upon request at New York City Moves Team LLC's office location.

Dated: July 16, 2025



Kenneth Haltom
Principal Broker
New York City Moves Team LLC

Notary Acknowledgment The foregoing document was acknowledged before me this 16th day of July, 2025, by Kenneth Haltom, who personally appeared and proved to me on the basis of satisfactory evidence to be the person whose name is signed above and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

Notary Signature:  _____ Date: 07/16/2025

SIYIN LI
Notary Public - State of New York
No. 01LI0025310
Qualified in New York County
My Commission Expires May 29, 2028